

# City Council Meeting Minutes

## May 13, 2024

### City Council Meeting – 6:30PM

Members Present: McCoy, Lokken, Sordahl, Simota

Members Absent:

Visitors Present: 1

#### I. PLEDGE OF ALLEGIANCE

#### II. CALL MEETING TO ORDER

The meeting was called to order at 6:35 PM by Mayor McCoy.

#### III. AGENDA REVISIONS/ADDITIONS

#### IV. AGENDA APPROVAL

Motion by Lokken, seconded by Simota and carried, to approve the agenda of the May 13, 2024 meeting. Vote:

#### V. CONSENT AGENDA APPROVAL

Motion by Simota, seconded by Lokken and carried, to approve the following by consent:  
Vote:

#### A. MINUTE APPROVAL

1. April 8, 2024 Regular Council Meeting

#### B. APRIL 2024 CLAIMS, PAYROLL AND ACH APPROVAL

Total: \$ 126,976.06

#### VI. VISITOR RECOGNITION AND PUBLIC COMMENT

#### VII. BUSINESS

#### A. COUNCIL MEMBER RESIGNATION

Motion by McCoy, seconded by Simota and carried, to accept the resignation of Sheldon Evenson as a City Council Member. Vote: 3-0

#### B. MAYOR PRO TEMPORE

Motion by McCoy, seconded by Simota and carried, to appoint Council Member Gabra Lokken, as Mayor Pro Tempore. Vote: 3-0 Lokken Abstained

#### C. GROVE BANK AUTHORIZED SIGNATORIES

Motion by McCoy, seconded by Sordahl and carried, to remove Sheldon Evenson as an authorized signatory and add David Spencer and Gabra Lokken as authorized signatories. Vote: 3-0 Lokken Abstained

#### D. EMPLOYMENT PLUS CONTRACT

Motion by Sordahl, seconded by Simota and carried, to approve contracting with Employment Plus of Willmar for a City Clerk. Vote: 4-0

#### E. CITY OFFICE REMODEL

Motion by Lokken, seconded by Simota and carried, to approve the Innovative Office Solutions quote for City Office update and remodel not to exceed the amount of \$15,000. Vote: 4-0

F. SOUTH GROVE BLANDIN GRANT FOR \$5K. This grant will be for expansion of the patio and standing height flower pots. The Grove City CARES Board should work with the Public Works Supervisor for placement.

#### G. SOUTH GROVE FLOWERS

Motion by McCoy, seconded by Sordahl and carried, to approve \$300 for flowers at South Grove. Vote: 4-0

#### H. SOUTH GROVE MAIL - TABLED

I. VETERANS MEMORIAL – The Grove City Lions want to create a Veterans Memorial at Windmill Park. They will bring plans to the City Council in the future.

#### J. MORENO HOUSE ROOF PERMIT

Motion by McCoy, seconded by Sordahl and carried, to approve Moreno Permit Application to replace/repair original house roof only. Vote: 4-0

#### K. DAKOTA STATE SECURITY ASSESSMENT AGREEMENT

Motion by Simota, seconded by McCoy and carried, to approve the Dakota State Security Assessment Agreement. Vote: 4-0

L. COMMUNITY EDUCATION AND GROVE CITY SUMMER RECREATION 2025. Lokken reported that the ACGC Community Ed Board would like to absorb the Grove City Community Ed program under their umbrella for 2025.

#### M. CAMPGROUND SIGN

Motion by McCoy, seconded by Simota and carried, to approve the purchase of a new campground sign. Vote: 4-0

#### N. WATER TOWER INTERIOR CLEANING

Motion by Sordahl, seconded by Simota and carried, to accept KLM's proposal/quote for the Mixer and Dry Tank Cleanout of the Grove City water tower not to exceed \$17,800. Vote: 4-0

#### O. WATER PLANT AND CITY SHOP INTERNET

Motion by Simota, seconded by Lokken and carried, to approve the Vibrant Broadband quote/contract dated 4/30/2024 for internet service in the Water Plant and City Shop. Vote: 4-0

#### P. FEE SCHEDULE – ASSESSMENT SEARCH

Motion by Lokken, seconded by Simota and carried, to approve an increase to \$75 of the Assessment Search Fee. Vote: 4-0

#### Q. FEE SCHEDULE ADDITION FOR ORDINANCE VIOLATIONS - TABLED

R. RESOLUTION 2024-7 Naming Windmill Days EDA as Official Windmill Days Operators. - TABLED

#### S. OFFICIAL CITY PUBLICATIONS

Motion by Lokken, seconded by Simota and carried, to approve the use of the Litchfield Rail newspaper, City Office and City Website for official publications.

T. ESRI ArcGIS – The City received notification that prices will be increasing as of June 2024.

U. CITY SHOP FENCE BID – The original bid's doors aren't wide enough for the plow to get through.

Motion by Sordahl, seconded by McCoy and carried, to approve an additional \$1,500 to get wider doors.

#### VIII. STAFF AND COUNCIL REPORTS

A. RESCUE – No report

B. FIRE – Chief Jans gave a report. Removal of the wall in the fire hall is underway.

C. SHERIFF – Deputy Swisher gave a report. There were 30 calls last month. He will talk with records to see why the City hasn't been receiving the monthly Sheriff's Office report. The

DARE graduation took place at ACGC with close to 60 students graduating from the program.

D. CLERK – No report

E. PUBLIC WORKS – Shannon Roering gave a report. The tank for watering the hanging baskets has been obtained. The brackets for the planters should be done soon.

F. MCCOY – Has been working with the railroad on some cleanup as well as a quiet zone application. Motion by McCoy, seconded by Simota and carried, that council members who temporarily fill in, part-time, for absent city employees during emergency or shortage situations will be paid \$20/hour for clerical and \$15/hour for public works. Vote: 3-0  
Lokken abstained.

G. LOKKEN – She and Simota will choose and plant flowers for the City Hall planters this week. Lokken is still trying to get through to Microsoft to change the payment method.

H. SORDAHL – No report.

I. SIMOTA – No report.

IX. ADJOURNMENT

Motion by Simota, seconded by Sordahl and carried, to adjourn the meeting at 7:47 PM.